



**Good Neighbours Group Meeting**

**Minutes of the 10<sup>th</sup> meeting held on the 17<sup>th</sup> September 2020**

<b>Present</b>		<b>Abbreviations</b>
Paul Carey	Managing Director MEB	PC
Oliver Kautz	Project Director MEB	OK
John Cowan	Contract Manager MEB	JC
Nina Cameroon	Senior Waste Partnership Officer DCC	NC
Andy Swaine	Facility Manager MEB	AS
Simon Norris	Operations Manager MEB	SN
Gregor McGhee	QHSE Manager MEB	GM
Tracey Curie	Waste Incineration and PPC Specialist	TC
Yvonne Tosh	Balmoral Tenants and Residents Association	YT
Garvie Jamieson	Balmoral Tenants and Residents Association	GJ
Steven Anderson	Murroes and Wellbank CC	SA
Mimi Mwasame	Community Liaison Manager, MEB	MM

**Apologies**

Rob Bramhill	Senior Site Manager	RB
Andy Malcolm	Service Manager, Waste Partnership	AM
Christina Roberts	Bailie for Dundee City Council	CR
Nicola Dobson	Good Neighbours Group (Phoenix Group)	ND
Allan Melville	Good Neighbours Group (Hawick Drive Area)	AMel
Doug McLaren	Dundee Resource and Reuse	DM
Jackie McKay	Good Neighbours Group (Friends of the Earth Tayside)	JM

Good  
neighbours -GN

<b>Item</b>		<b>Action</b>
<b>1</b>	<b>Review of the last meetings' minutes</b>	
	Minutes of 26 <sup>th</sup> May were approved.	
<b>2</b>	<b>Discussions</b>	
	MM proposed removing ND from Good Neighbours. PC suggested that ND to be contacted to confirm her availability and offer future involvement opportunities.	MM
	AS – Presented a report on the operations activity of the current facility. See attached appendix <ul style="list-style-type: none"> <li>- He affirmed the planned availability for the facility for 2019/20 has been very good</li> <li>- He noted the facility had excellent emissions record</li> <li>- There has been no lost time due to Covid-19</li> </ul>	



- The plant has struggled with waste quality during the Covid pandemic due to increased quantities of non-combustibles present in the waste
- The plant suffered minor issues which will be addressed in the planned outage in October
- A fire occurred in the hammermills on 22<sup>nd</sup> June resulting in some moderate damage

SA – enquired if MEB was affected by the fire in the carpet centre and if there was any presence of asbestos.

GM – Fire at the carpet centre proved a high asbestos risk. Fortunately, due to the wind direction, none of the residue settled on our facility

Due to the fire on our hammermills:

- Some deluge system water overflowed into surface water drainage leading to an advisory letter from SEPA
- It led to exceedances in our daily emissions levels for NOX due to failure of abatement systems

The following are the lessons learnt from the hammermill fire

- Need for and implementation of 6 weeks of site fire drills led by Simon that include drainage plans for fire water run off
- A review of our fire deluge and firefly systems
- Training and creation of a site drainage plan awareness for staff
- An increase in housekeeping regime and maintenance within the fleapit and mill cell areas

Covid – 19 Update

Assisted by Dr. Hölzel, MEB adopted a robust strategy of social distancing to mitigate against the threat of COVID-19 to our staff. So far MEB has not had a confirmed case of COVID-19 and service has not been disrupted.

OK – Presented a report on the construction progress.

See attached appendix

- External areas civil works almost complete
- Admin building fit-out nearing completion
- Assembly works of process part are coming to an end
- Cable pulling is continuing
- Commissioning - Cold commissioning of components is ongoing  
SBG now focussing on preparation for 1st oil fire planned 30/09/2020

Further key dates:

- 16/11/20 - 1<sup>st</sup> Waste Fire
- 22/12/20 - Full-Service Commencement
- 23/03/21 - Taking-Over



#### COVID -19 update

Social distancing rules are being maintained with shift working patterns being implemented to reduce staff contact

No reported staff illness due to Covid-19

MM – see attached appendix on community benefits activities.

- Odour management – We had 4 complaints:
  - 13/07 – Odour complaint received directly from DCC from a member of the public. Tel contact details provided were inaccurate (extra digit) and DCC forwarded the complaint a day later hence MM responded with a letter.
  - 21/07 - The complainant phoned site to complain about odour outside his house coming from the “A frame building”. He requested us to contact SEPA on his behalf.  
*Results of any investigation following the complaint:*  
Plant tour conducted with nothing noted.  
All relevant doors checked and found to be closed.  
OAP confirmed as running.  
SEPA was contacted at 15:00 by the onsite Shift Manager.
  - 05/08 - The complainant phoned site to complain to say he is getting odour, can we inform SEPA please.  
*Results of any investigation following the complaint:*  
Plant tour conducted with nothing noted.  
All relevant doors checked and found to be closed.  
OAP confirmed as running.  
SEPA was contacted at 14:40 by the onsite Shift Manager.
  - 07/08 - The complainant phoned MM who retrospectively called the control to get them to inform SEPA of an odour complaint from the Hawick Drive area of Dundee in line with our procedures.  
*Results of any investigation following the complaint:*  
All relevant doors checked and found to be closed.  
OAP confirmed as running.  
Site tour conducted within site perimeter including around the ‘the A frame building’ and nothing noted.  
MM travelled to complainant’s property with no odour noted at this address and from the neighbours spoken to.  
SEPA was contacted at 17:20 by the onsite Shift Manager
- Sniff surveyors were onsite on 17<sup>th</sup> September, their findings will be shared with GN members
- Summer newsletter will be distributed in the next 2 weeks



	<ul style="list-style-type: none"> <li>- 2000 copies of the fire alarm testing notice were distributed within a radius of 1 mile</li> <li>- Due to Covid-19, all site visits were halted in line with the government regulations</li> </ul> <p>Considerate Constructors update</p> <p>We have improved our Audit score achieved under the Considerate Constructor Scheme, yet again. We obtained an <b>A1</b> score, which equates to a <b>4 and half Star Award</b> under the scheme for going above and beyond in:</p> <ul style="list-style-type: none"> <li>- Care and appearance - being very well set up and organised</li> <li>- Securing everyone's safety – extensive Covid-19 measures</li> <li>- Valuing the workforce – promotion of equality and diversity</li> <li>- Respecting the community - through proactive community benefits activities, and,</li> <li>- Protecting the environment – adequate waste segregation, strategic noise monitoring at community receptor points and tree planting initiatives</li> </ul>	
<b>3</b>	<b>AOB</b>	
	<p>Being a German company, we were advantageous in learning from our parent and sister companies and implementing robust, early on, Covid-19 social distancing mitigation measures that have led to no lost time due to Covid-19.</p> <p>Dates of future meetings:</p> <p>17<sup>th</sup> December 2020 – 1-3pm</p> <p>Venue or mode of communication for the next meeting will be advised in line with the governments' social distancing measures and regulations.</p>	



# MVV Environment Baldovie Ltd

Presentation to Good Neighbours group  
17th September 2020

We inspire  
with energy.

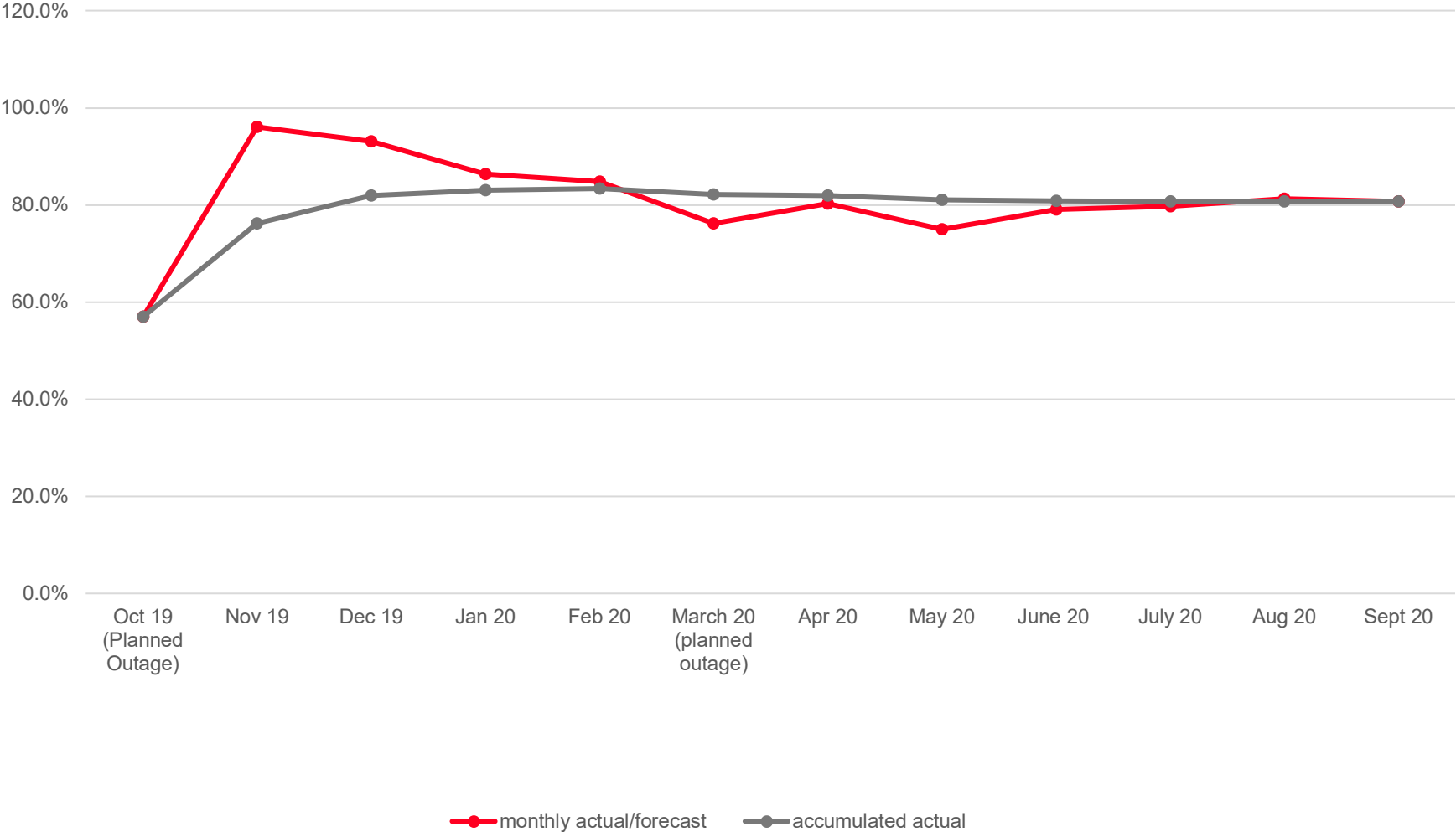
# Progress since the last meeting

- 2019/20 plant availability is good.
- ELV compliance has been good.
- No lost time due to COVID-19



# Plant Performance

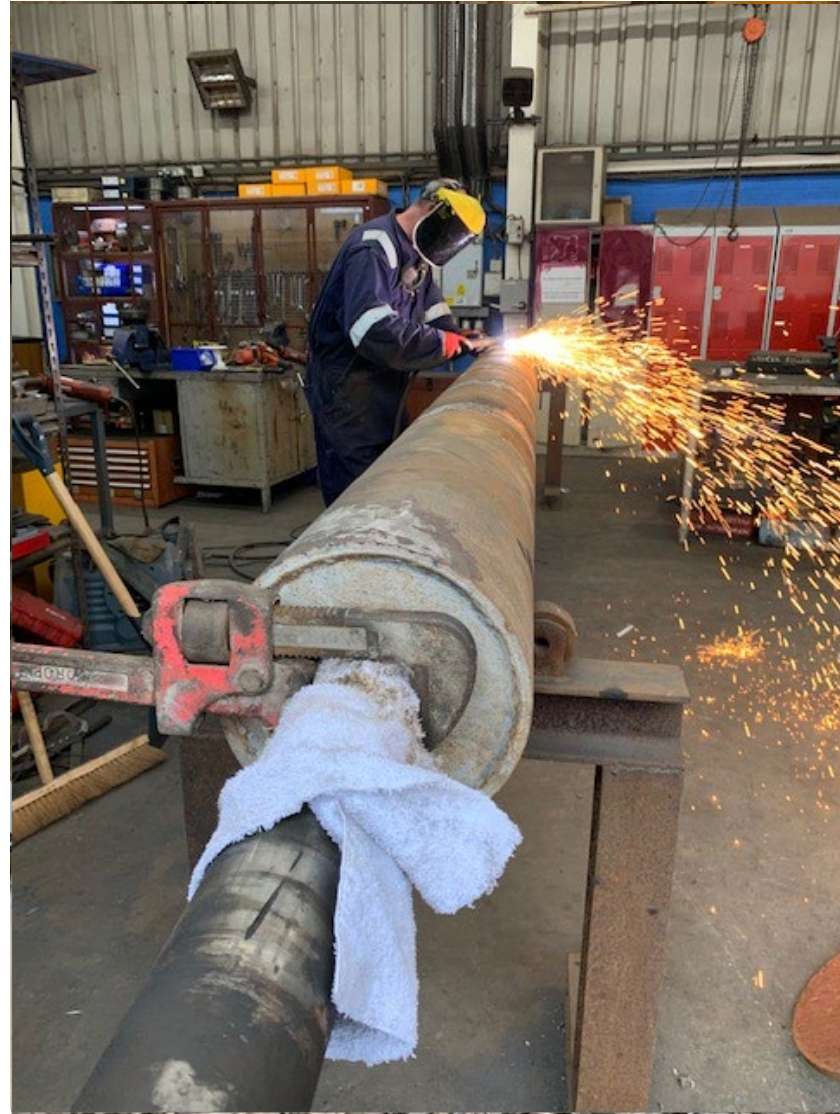
## MEB Availability B1+2 BY 2019/20





# Plant issues

- Plant has struggled with waste quality during the COVID pandemic. Increased quantities of non combustibles have been present in the waste.
- Plant has suffered some minor issues with pressure part failures. These are to be rectified in October of this year by renewing the worn areas.
- A fire occurred in the hammermills resulting in some moderate damage.





# Fire

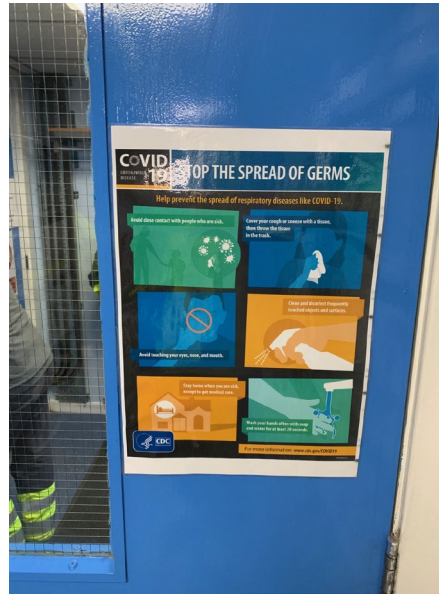
The plant suffered a fire on the 22<sup>nd</sup> June:

- ✓ At 7:40 smoke was seen by site staff.
- ✓ MEB staff fought the fire from fresh air with on site fixed fire fighting equipment from both ends of the building.
- ✓ Fire and rescue service contacted at 07:45 and arrived on site at 07:57.
- ✓ Initial blaze was quickly extinguished but a secondary fire had broken out in the roof space.
- ✓ All fires extinguished by 17:00 and brigade left site.
- ✓ MEB staff worked around the clock to return one hammermill to service just 44 hours after the site was handed back by the fire service.
- ✓ The second hammermill was repaired within 31 days.



# COVID-19

- MEB very early adopted a robust strategy of social distancing to mitigate against the threat of COVID-19 to our staff.
- We were assisted with some medical guidance from one of our company doctors (Dr Hölzel)
- So far MEB have not had a confirmed case of COVID-19 and service has not been disrupted.



## Staying COVID-19 Secure in 2020

We confirm we have complied with the government's guidance on managing the risk of COVID-19

### FIVE STEPS TO SAFER WORKING TOGETHER

- ✓ We have carried out a COVID-19 risk assessment and shared the results with the people who work here
- ✓ We have cleaning, handwashing and hygiene procedures in line with guidance
- ✓ We have taken all reasonable steps to help people work from home
- ✓ We have taken all reasonable steps to maintain a 2m distance in the workplace
- ✓ Where people cannot be 2m apart, we have done everything practical to manage transmission risk

Digitally signed by Andrew Swaine  
Date: 2020.05.13 08:04:09 +01'00'  
Employer \_\_\_\_\_ Date \_\_\_\_\_

Who to contact: \_\_\_\_\_ Your Health and Safety Representative  
(or the Health and Safety Executive at [www.hse.gov.uk](http://www.hse.gov.uk) or 0300 003 1647)



# Construction Activities Summer 2020

Commissioning: Cold commissioning of components ongoing, SBG now focussing on preparation for 1st oil fire planned 30/09/2020.

Further key dates:

- 16/11/20 - '1st Waste Fire'
- 22/12/20 - 'Full Service Commencement'
- 23/03/21 - 'Taking-Over'





# Photos

Actual construction site photo taken by Lobster Camera



## External Areas nearing Completion



# Waste Bunker awaiting first waste delivery





# Engineers operating components via the DCS





## Blow-out Pipe installed in Preparation for Steam Blowing



# Pressure Test on Compressed Air System





# Control Room furnished and awaiting Operator Stations



# Commissioning of Feed Water Pumps



# Fire Protection Manifolds installed





# Touch Up Painting ongoing



# Community Benefits

- **Odour Management**
  - Site visit
  - Sniff survey
- **Newsletter**
- **Notices**
- **Considerate Constructors**





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**Ein Unternehmen in der  
Metropolregion Rhein-Neckar**

